



IDENTIFICATION AND PROGRAM ENROLLMENT

The process to identify students requiring services under the State-mandated Transitional Bilingual Education Program requires that schools, when enrolling new students, administer the Peoria Public Schools Home Language Survey (HLS) to identify students who may need services. Districts **must** administer the W-apt ACCESS Screener when another language is indicated on the HLS.

Home Language Survey (HLS)

For the purpose of identifying students of non-English background, Title 23 of the Illinois Administrative Code, Part 228.15 **requires schools to administer a home language survey to each student entering a district's school for the first time (students new to the district, transitioned students, and transfer students)**. The completed home language survey form shall be placed into the student's permanent record as defined in 23 Ill. Adm. Code 375 (Student Records). It is the principal's responsibility to provide copies of the Home Language Surveys that indicate a second language to the Title I Office. Students will be assigned to a school/program when the screening process is completed.

W-apt ACCESS Screener

This assessment shall take place within 30 days after the student's enrollment in the district, for the purpose of determining the student's eligibility for ELL services, if eligible, the appropriate placement for the students. A certified ACCESS tester will administer this assessment. If a student scores at the "proficient" level, the school district may consider additional indicators such as the results of criterion-referenced or locally developed tests, teachers' evaluations, samples of a student's work, in order to determine whether the student's proficiency in English is limited and the student is eligible for services. The ACCESS screener will determine the Tier Level of the ELL student. (Tiers A, B, and C) With Tier A being the lowest in English ability.

Parent Notification

Article 14C of the Illinois School Code and NCLB require that schools notify parents or legal guardians of their child's enrollment in a transitional bilingual education program or a transitional program of instruction (ESL). This notice must take place not later than 30 days after the beginning of the school year or 14 days after their enrollment in the middle of the school year. The notice must be mailed to the parents or legal guardians and be in English and in the home language of the student (when practical).