

TITLE I PARENTAL INVOLVEMENT CHECKLIST

Parent Activity Checklist Keeps All Bases Covered

Unlike many of NCLB'S accountability mandates, Title I's many-pronged parent involvement requirement has been around for decades. Yet failure to implement the requirements correctly continues to top the list of findings uncovered during federal monitoring visits.



This checklist, adapted from one developed by staff at the **Irving Independent School District** in Texas, can help you keep track of all of the statute's parent involvement mandates at the school and district levels:

Title I Requirement

- _____ District parent involvement policy.
- _____ District parent involvement plan (includes organized, ongoing, timely involvement of parents in developing the plan).
- _____ Annual evaluation of parent involvement policy (includes organized, ongoing, timely involvement of parents).
- _____ Coordination of Title I parent involvement with other programs.
- _____ Reservation for Title I allocation for parent involvement (1 percent of LEA Title I allocation; 95 percent distributed to Title I schools).
- _____ Title I school parent involvement plan/policy (includes organized, ongoing, timely involvement of parents).
- _____ Title I school parent-school compact.
- _____ Title I school parent involvement activities.
- _____ Capacity for strong parent involvement (training and materials for parents regarding what students must know and be able to do and how assessments measure progress).
- _____ Title I school annual meeting.
- _____ Parent notices:
 - District and school report cards.
 - Individual achievement reports.
 - Professional qualifications of teachers.
 - Notice of right to obtain "highly qualified" information.

Notice of instruction by non-highly qualified teacher.

_____ Parent information about curriculum, academic assessments, proficiency goals; Title III parent information regarding language of instruction, assessments and exit requirements.

_____ Parent notice of schools in need of improvement and public school choice availability.

_____ Parent notice of supplemental educational services availability.